

**MINUTES OF THE MEETING OF SOUTH KILLIGHOLME PARISH COUNCIL HELD ON MONDAY 5<sup>th</sup> DECEMBER 2011 AT 6.30PM IN THE COMMUNITY CENTRE.**

**Present :** Chairman: Cllr Evans,

Cllr Hull, Bett, Crofts, Walters, Wright and McInnany.

**In attendance :** Mrs K Pickering – clerk.

Three members of the public.

Cllr D Wells.

**1. Apologies :** Cllr's James, Wardle and Clark.

**2. Declaration of interest :** Item 4(ii) – Cllr P Hull – personal interest.

**3. Adoption of the minutes of the parish council meeting held on Monday 7<sup>th</sup> November 2011.**

**IT WAS RESOLVED** to adopt the minutes and authorise The Chairman to sign the minutes of this meeting.

**4. Matters arising from the minutes held on Monday 7<sup>th</sup> November 2011.**

- i) Youth Project – Goal posts have been erected and a further set ordered. The wall has been completed.
- ii) Guttering and fascias – quotation for essential works – Cllr Hull provided 3 quotations for the meeting to consider. It was agreed that a representative from Style Roofing would visit the community centre and meet with members of the parish council to discuss the works required to the community centre. It was agreed that if parish councillors present at this meeting were happy with this company and the work they are to carry out – Style Roofing would be asked to undertake the work as per their agreed quotation. The meeting agreed to pay Style Roofing £3000 in advance to purchase materials to undertake the work.
- iii) Land at Greengate lane – clerk has written to the owner of this land and asked him to tidy the site – no response received.
- iv) Sand – this has been delivered to the community centre but placed outside the front doors. Clerk to try and arrange for it to be moved to a safer place.

**5. Planning**

Opportunity was given to one person (member of the public) from each side to state, within 3 minutes, objections or support for the application.

- i) Application 2011/1329 – Planning permission to erect a dormer dwelling – Site of The Bungalow, Top Road, South Killingholme.

**IT WAS RESOLVED** to report **NO OBJECTIONS OR COMMENTS.**

**6. Grant application (WREN)**

Clerk suggested that the 11% match funding required with a grant application to WREN should be sourced from an alternative means – rather than using the parish council savings. Cllr Wells suggested approaching N.L.C as they have a match funding pot which South Killingholme parish Council might be able to apply for. Clerk to investigate.

## 7. Events and Functions and Bar Matters.

- I. Friday night social evenings – continuing successfully at present – the last social evening before Christmas is scheduled for Friday 10<sup>th</sup> December.
- II. New bar matters – no new bar matters to discuss.

## 8. Correspondence

Installation of a nitrogen dioxide monitoring device in South Killingholme – letter of explanation – clerk to ask for update.

Humberside Police Authority – newsletter.

Humberside Airport – carol concert – 13/12/11.

N.L.C – Planning for renewable energy development – Adoption.

Letter from Mrs Foley and Mrs Gaiger – re condition of footpaths after works by contractors employed by N.L.Homes – clerk to forward to relative authorities.

Letter from Mrs Welbourn requesting bar work.

VANL – newsletter.

YH training services.

## 9. Emergency plan

Alterations and amendments to the emergency plan were discussed and agreed. The plan can now be finalised and filed for use if required. Copies of the plan are to be held in the community centre office, community centre kitchen and The Top Shop.

## 10. Public Forum

It was noted that the speed camera was on Top Road today.

A discussion took place regarding Immingham Transport Ltd applying for a further 50 units to be housed at their depot on Eastfield Road South. The meeting agreed with 5 votes in favour and 2 votes against NOT to send representations to the traffic inspector.

## 11. Finance

### i) ACCOUNTS FOR PAYMENT :

PAYEE	CHEQUE NO	AMOUNT
XLN Telecom DD(November)	DD	45.10
N.L.C rates	DD	48.00
Debit Card – Building materials(Jewsons)		1032.13
Npower	400244	373.09
Anlian Water	400250	103.73
British Gas	400251	95.32
James Dean – Builder	400253	1,767.87
Petty cash	Debit card	100.00
Dee Bee's	400254	362.08
Miss C Molloy (repayment of bar exp)	400255	49.75
Mrs D Evans- office expenses	400256	44.43
Cllr D Evans – Chairmans allowance	400257	25.00

**The above accounts were proposed for payment by Cllr Hull, seconded by Cllr Walters and unanimously agreed.**

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**INCOME RECEIVED:**

Bank Interest – 1.28 Coffee Club – 26.00, Residents Assoc – 47.50, Marshall – 35.00, Allotment – 2.00, Warrington – 40.00, Cottingham – 44.00, Sandpit field rent – 200.00, Tea/coffee sales – 8.50, J Johnson(hire) – 20.00, J Johnson(hire-deposit)- 10.00

**Bar Income:** 28/10/11 – 25.60, 29/10/11 - 198.40, 4/11/11 - 71.00, 4/11/11 – 3.55, 11/11/11 - 74.20, 18/11/11 – 47.50, 25/11/11(Xmas party takings) – 7.10, 26/11/11 – 154.00.

- ii) **IT WAS RESOLVED** that hire charges for the community centre should include preparation/setting up time and therefore hire charges commence from when the hirer enters the building.
- iii) **IT WAS RESOLVED** to pay The Chairman £25 Chairman's expenses.
- iv) Precept 2012/13 – **IT WAS RESOLVED** to set a precept of £14,500 for the financial year 2012/13.

**12. Delegates Reports :**

- I) Reports from Parish Councillors attending meetings – no reports to receive.
- II) North Lincolnshire Council Representatives – Cllr Wells asked councillors if they have received the snow warden guidelines.

**13. Police Matters**

- i) NATS meeting - report on meeting held on 24/11/11 – Cllr Crofts attended the meeting and South Killingholme is still a high priority village. The village has suffered a spate of thefts recently but only a few of these thefts have been reported to The Police. Clerk to invite Craig Marriott to visit the community centre on a Saturday in the new year to mark goods to try and prevent thefts.

**14. Parish Matters**

- I) New Parish Matters: The Environmental Health Officer will visit the community centre on Friday to inspect the kitchen.

**15. Agenda Items For Next Months meeting.**

None requested.

**16. Date of Next Meeting – Monday 9<sup>th</sup> January at 6.30pm in the Community Centre.**

**SOUTH KILLINGHOLME PARISH COUNCIL – MEETING HELD ON 5<sup>th</sup> December 2011.**

**AGENDA PART (B) – CLOSED MEETING - Private and Confidential.**

**1. To receive the confidential accounts to pay and approve:**

<b>PAYEE</b>	<b>CHEQUE NO</b>	<b>AMOUNT</b>
Mrs K Pickering – clerk	400245	Gross: 346.66 , Net : 277.33
Mrs K Pickering – Admin expenses	400246	29.44
HMRC	400247	69.33
Mrs D Robinson – Caretaker	400248	291.84
Mrs D Robinson – Bar wages	400249	44.73

**The above accounts were proposed for payment by Cllr Hull, seconded by Cllr Walters and unanimously agreed.**

**2. Employment matters:**

The meeting was informed that Mrs Robinson had accepted a reduction in her weekly working hours to 10 hours/week.

**There being no further business The Chairman closed the meeting closed at 8.30pm**