

South Killingholme Parish Council

Minutes of the meeting of 09th April 2018, held at South Killingholme Community Centre, Moat Lane, South Killingholme, DN40 3EU at 6.30pm

Present:

Chair Cllr Diane Evans, Vice Chair Cllr Anita Morbin, Cllr Ken Hesketh, Cllr Joan Hesketh, Cllr Pam Crofts, Cllr Maureen Price, Cllr Pauline Allan, Cllr Lilian Jervis

North Lincolnshire Councillors: Cllr Clark and Cllr Wells

1. Apologies: Cllr Dot Robinson due to illness

Absence : Cllr Colin Hooker, Cllr G Hooker

2. Declaration of interest: None

3. Public forum

Member of the public expresses disappointment regarding derelict caravans outside Ongo Homes. The member of the public, Pauline and Maureen had all been in touch with Ongo via telephone. Ongo stated they would send a representative to view it. Public member disappointed with little action so far, rats seen and rotten food in fridge. Cllr. Peter Clark recommends ringing environmental health.

4. Adoption of the minutes from the previous meeting. Cllr Robinson proposed, Cllr K. Hesketh seconded. Approved.

5. Matters arising from minutes

Spelling error of new Clerk Jayne Gale

Motion to Vote: Cllr Price proposed Cllr J. Kesketh seconded. All approved.

6. Planning applications;

- PA/2018/555 Planning permission to erect a single-storey rear extension, a new canopy roof over lorry fuelling area, installation of new automatic barriers and associated works, Truck Stop, Killingholme Road, Ulceby, DN39 6TZ, J R Rix & Sons Ltd. See: <http://www.planning.northlincs.gov.uk/plan?ref=PA/2018/555> Motion to Vote: proposed, seconded. All approved.

- PA/2018/570, Planning permission to erect a detached garage to front of property

12 Wellington Close, South Killingholme, DN40 3HN, Mrs Jacqueline Sievewright .

See: <http://www.planning.northlincs.gov.uk/plan?ref=PA/2018/570> Deferred whilst Cllr Allan seeks more

information

7. Reserves Policy Cllr Crofts has examined the Saxilby Reserves Policy, for renewals, repairs, wages for 3 months etc. Cllr Morbin concerned £8000 too much abstaining from vote would like alternative system. Motion to Vote: Cllr Croft proposed, Cllr Allan seconded £8000. 7/8 Cllrs in agreement. Motion carried.

8. Update on work with North Lincs to explore transfer of community level services by 30th April. Cllr Croft and Cllr Morbin attended meeting at Nth Lincs Council. They expected South Killingholme to take on services. Road side verges and footpaths discussed but no maps or financial figures prepared. South Killingholme would need to pay insurance costs whilst they would take on liability. Nth Lincs Council Representative will come and walk our foot paths. They will send maps and come up with a financial figure. If an agreement was decided, Cllr Morbin suggested this is in principle only until we have all the details so we are not burdened with extra costs. Second meeting was attended and full information was still not disclosed. Cllr Jervis concerned over state of verges. Cllr Crofts suggested attendance at Parish Liaison Meeting May 25th. Cllr K.

Hesketh added that the state of verges would be very expensive to maintain. Cllr Croft concerned with dead line of 30th April.

9. Emergency Plan Progress

Cllr Croft stated information completed and sent to Johnathan Brown, surgery had not contributed. School contributed well. Waiting for plan now to be sent from Johnathan Brown.

10. Neighbourhood Plan Progress. Cllr Evans stated she needs to meet about this. Cllr Morbin concerned about circling of industry, air pollution. Cllr Jervis mentioned recent flooding in Town Street and Greengate Lane. To be discussed further at interim meeting and put on next Parish Council Meeting agenda.

11. Agreement of North Lincs Local Plan

Cllr Croft has canvassed via a questionnaire and sent this back to Nth Lincs Council.

12. Community path grant

Still waiting for information on this. To be put on next agenda.

13. North Lincolnshire councillor's reports.

Cllr Clark asked if we had been invited to the Killingholme summit. Cllr Jervis and Cllr Evans to attend 17th April 2pm. General highways, Cllr Croft added concerns over potholes on primitive chapel lane. Cllr Clark states we have money for this but it's a mammoth task. Yellow paint to highlight areas in need. Cllr K. Kesketh stated Pilgrim Close hole in path causing serious problems with walkers. Cllr Morbin stated pot holes done only few weeks ago near roundabout near Phillips 66 are now breaking up, needs inspecting. Cllr J. Hesketh mentioned those done last year are in same state. Cllr Clark recommended we keep reporting our concerns as this pushes the problems up the priority list for action. Cllr Crofts states the road to Barton has been done and is a lot better (A15). Cllr Clark reported floods in South Killingholme and need of sweeper last week, but not done, he will phone again. Cllr Clark identified the summit as an important vehicle to raise these issues.

14. Chair's report

Cllr Evans asked to speak to Mr Giselle our ward officer, he will come to the next meeting.

The traffic lights on top road are still not working properly. Nth Lincs have been e mailed and are dealing with the enquiry, Costain are on task but member of public say still not working effectively. Cllr Evans will drive that way and report if still out.

15. Delegates reports

Cllr Jervis has had a reply regarding zebra/patrol crossing. The criteria for changes is based on numbers, vehicles etc, the agreed criteria Greengate Rd in Killingholme is not high enough. We scored 0.5. Need 4.0 for crossing support. Cllr Crofts suggest we write to express disappointment. Cllr K Hesketh is fearful someone is going to get killed. Cllr J Hesketh annoyed with pot holes again. Cllr Crofts states there is a pot hole primitive chapel 6 inches deep.

16. Correspondence

1. E mail from Janet Kelly East Riding of Yorkshire Council acknowledging new Clerk, highlighting progress of emergency plan. Website information and template links.
2. ERNLLCA information on next meetings and agenda. Cllr Morbin taken to examine.
3. Nth Lincs Council forthcoming meetings April 2018.
4. ER Yorks and Hull Joint Minerals Local Plan proposed submission consultation. Representations must be sent before 21st May. Links to the documents.
5. Redacted Planning Permission document PA/2018/155 for 9 lagoons of storage of surface water.
6. Letter from Becky McIntyre regarding Local Authority support Grant, states we have made a commitment to meeting the conditions. Cllr Morbin would like a response to the letter highlighting we have only agreed in principle as we have not had full details of the scheme as yet.
7. Workers Memorial Day Monday 30th April 2018 representatives welcome to attend Baptist Church Ashby Road Scunthorpe DN16 1NR. 10am. No councillors present able to commit. Mr K Hesketh will attend the Immingham service.

8. NALC (National Association of Local Councils) Review of Local Government Ethical Standards) seeking views on consultation questions. E mails responses by 27th April 2018.
9. Hornsea Community Newsletter. Cllr Morbin taken to examine.

17. Financial matters:

- i) Items for payment; Clerk wages
- ii) Income and expenditure: Income £135.00, Outgoings £146.99
- iii) Bills for payment £574.82
- iv) Bank reconciliation, proposal to change status of bank account due to closure of CO-OP bank in Hull. We will need one for all 3 banks. Cllr Morbin wants to request they go back far enough to see payment by previous chair Cllr Berry. 3 years accounts will be requested. We are owed £3000 in VAT for that purchase, so that spend must have been high. Insurance was paid on bank records, so we can check those figures too.
I was agreed to wait for Grant and Year end accounts to be done.
- v) ERNLLCA membership fees for 30th April Cllr Allan doesn't agree with cost for support we get, would it be cheaper to ask solicitor? Cllr Crofts agrees it's a lot for advice. Cllr Crofts proposed joining NALC instead of ERNLLCA. Councillor suggests we get all the model documents from ERNLLCA. Cllr Morbin says subscription not necessary as can read advice without paying. Cllr Crofts suggested we investigate it further, defer to Interim meeting.

18. Community Centre:

- i) Central Heating Quotes
Cllr K Hesketh obtained 3 quotes, Lowe heating from Barton proposed by Cllr Hesketh, Cllr Allan seconded. All agreed. We need a prompt service to upgrade system, blow heaters, new boiler 60KW, £24,000 quoted, we can claim VAT back. Cllr Morbin wants to know if anyone related to the company should refrain from voting, no declarations. Cllr K Hesketh wants to speed the process up asap so future services not deterred from hiring hall.
- ii) Bowls club roof
Cllr Evans phoned two people, unable to come out to quote, need alternative roofing contractors to quote. Cllr Clark recommended Mark from Barrow, will forward his details.
- vi) Sink to be replaced in the gent's toilet. Member of the public states ladies not brilliant either. Cllr K Hesketh proposed Lowe heating to do it that too. All in Agreement.
- vii) Grass cutting of field/community centre
Attempted to get 3 quotes but only got 2. Suspend standing orders for this item. MKS Proposed by Cllr J Kesketh and seconded by Cllr Jervis. Motion carried. Cllr Clark suggested with present difficulties obtaining quotes from various contractors we should change the standing orders at the next yearly Parish Meeting.

19. Request for £700 loan for South Killingholme in Bloom from Parish Council. Invoices need to be in by end of July. This can be claimed back later from Nth Lincs Council. Cllr K Hesketh Proposed, Cllr Morbin seconded. Motion Carried. Cllr Allan expressed disappointment at historical attempt to plant flowers in the village as no one then took an interest in helping.

20. Police Matters

None

21. Parish matters

Cllr Jervis mentioned the need for a bus stop on South Side of village as bus now comes over the new bridge. Cllr Hannigan from North Lincs Council made aware of this but still no action. There has been no word about

the mobile library crossing bridge and allowing that side to access its service whilst it comes to four other parts of South Killingholme.

Cllr Hesketh suggested we write to Nth Lincs Council; Mr Ussle and Richard Hannigan regarding the amount of litter in village. Ditches are full with dumped rubbish. Cllr K Hesketh said we are not getting a full service. Eastfield Rd South, Faulding Lane, Town St , Ulceby, Top Rd, Town St to lights , Staple Rd, Cllr Crofts suggested we need another bin for lorry drivers.

Trees on Top Road have now been cut and new speed limits on Top Road in place. Cllr Morbin suggests signs for local amenities and shop like other villages. Cllr Wells state signs cost approx. £100. Cllr Morbin states the ATM in the post office is under threat we don't want to lose any more facilities. Cllr Morbin states she would request, fill out the forms necessary to apply for signs. Cllr Evans states she has highlighted threat of ATM to village on Facebook. Written media racial abuse forced her to take it down. Cllr Morbin states she will hand names on to legal authorities if it carries on.

22. Agenda items for the next meeting; Cllr Crofts has asked if 4paws enquiry is added to agenda for next meeting.
23. Agree date of next parish meeting and annual parish council meeting and viewing of minutes from previous year; 30th April 2018 6.30pm. (Parish first then annual meeting second)
Minutes are missing for 2017 AGM, (Cllr Foxcroft got elected that day)
24. Data Audit and policy. Defer until next meeting as time restraints. Clerk to look at Cllr Morbins research.
25. Discussion on preparation of accounts and payment, update and Accounts Audit internal and external, appoint internal auditor and agree payment, discuss VAT and agree payment.
Cllr Morbin states the parish council did have financial regulation previously but it was not adhered to, she suggests although we don't need external audit as we don't meet £25,000 threshold but perhaps we need it. In agreement we need accountant. Cllr Crofts stated there are some red account books missing. Cllr J Hesketh concerned with last council handling of finances. Cllr Crofts said she never seen them was not allowed in office. Cllr Evans and Cllr Allan state they were there when they held office. Cllr Jervis proposed and Cllr Allan seconded Lindsey accountancy to handle year end, VAT and set up systems . In agreement Brian Brookes to do internal audit again, Cllr K Hesketh proposed, Cllr Crofts seconded. Look again at internal auditor contract next year.
26. Discuss separation of accounts for community centre and parish council. Cllr Morbin suggests community centre and council separate their accounts. Salary and repairs dealt with by council, separate costing codes, separate ledger books but not bank accounts. Cllr K. Hesketh proposed, Cllr Crofts seconded. All agreed.
27. Discuss field lease and fence. New lease agreement not recieved yet. Can't look at fences and prices until we have up to date lease agreement. Deferred.

At this point, public and press will be asked to leave.

28. Contract and job description for clerk

Cllr Morbin states minimum wages has risen, to discuss at AGM. Wages review after 13 weeks needs discussing.

Start of meeting 6.30pm

End of meeting 8.50pm

