

Minutes the Meeting of South Killingholme Parish Council which will be held on Monday 1<sup>st</sup> July 2019, commencing at 6.30pm at the Community Centre, Moat Lane, South Killingholme.

Present: Chair: Cllr K. Hesketh, Vice chair; Cllr Evans, Cllr Oldfield, Cllr J. Hesketh, Cllr Hull, Cllr Robinson, Cllr Price, Cllr Lumsden Clerk: Jayne Gale Nth Lincs Councillor: Cllr Wells

Apologies: Cllr Clark (Nth Lincs Council)

1. Declaration of interest: none
2. Parish Council Standing Orders are suspended to allow members of the public to make comments and representations for a period of 15 minutes.
  - I. Bin at bus stop: Cllr K. Hesketh suggested there were ideas for this which will be raised later in the meeting.
  - II. Agenda not on website; Clerk apologised, all on noticeboards in the village.
  - III. Neighbourhood plan: no comments or contributions from the public.
3. Adoption of the minutes from the previous meeting. Proposed by: Cllr Hull Seconded by: Cllr J. Hesketh. All in favour
4. Matters arising from minutes. None
5. Planning: none
6. North Lincolnshire councillor's reports:
  - I. Cllr Wells stated when planning a neighbourhood plan most places would need to plan for the next 5 years, Nth Lincs Council now only needs a 3 year supply.
  - II. Cllr Wells stated we won't get bus no 5 back, Call connect best we can get, some of journeys are not being used. Councillor Price said there was a 450 at 12.50 Cllr Wells didn't know about it, not timetabled. Stopping at precinct is the public preference however it now it stops at the County and Bluestone only. Cllr Wells recommended people send their letters to Nth Lincs via Cllr Wells. Cllr Wells stated night service was hardly used and you can still book call connect in between. A member of the public commented a few buses were not turning up. General confusion expressed. Cllr Wells stated £100,000 spent on buses.
  - III. Hedges at the back of Cllr Price property are massive and have not been cut for years Cllr Wells suggests this is Ongo's responsibility?
  - IV. There was a suggestion that Cllr Wells could remind Nth Lincs grass cutters to clean up after themselves, left too long this time. Cllr Wells stated it was different contractors this year.
  - V. Cllr Lumsden stated it was limited how far the cleaners go down Lancaster Drive, cleaning the kerbs, the weeds were very bad. Cllr Hesketh and Cllr Wells encouraged to e-mail through those problem areas.
7. Chair's report.
  - I. Cllr K. Hesketh appreciative of Cllr Evans previous hard work, thank-you.
  - II. Tiles sorted in Community Centre
  - III. Locks sorted at Community Centre
  - IV. Complaints made against Cllrs Evans, Cllr Hull and Cllr K. Hesketh they were all exonerated. Cllr K. Hesketh states his kettle is on to discuss any difficulties or issue in the future.
8. Motion to omit September 2nd meeting? Most councils have one scheduled meeting off, Cllr K. Hesketh suggests Sept off.

**Resolved:** Proposed to omit September's meeting. Cllr Evans proposed, Seconded by J. Hesketh, all agreed
9. Delegate's reports. CAG no meeting, AIRPORT did not make meeting, KCB wish more would attend bingo and quiz, ERNLLCA no rep. NATs:
  - I. Cllr Hull at NATs meeting Thursday night no increase in unsociable behaviour.

- II. Couple of shed break-ins that we knew about.
10. Ratify Policies discussed at Extraordinary meeting. Emergency Plan Propose to adopt by Cllr Price, seconded by Cllr Evans all agreed, Neighbourhood plan Clerk can now write that up for next meeting as needed input from community first, Financial Reserves Proposed by Cllr Hull seconded by Cllr Robinson all in favour, Financial Risk Assessment Proposed by Cllr Price, seconded by Cllr Hull, all in favour, Community Level Service haven't any to ratify, grass cutting is just a normal yearly paid contract.
- Resolved:** All policies ratified, Neighbourhood Plan to fetch back.
11. Correspondence
- I. Nth Lincs Meetings
  - II. Fire Alarm e mail stating the company we voted for didn't have availability to fit alarm until September, Cllr Lumsden was seeking another quote from the company who fitted alarms at her College.
  - III. Roof Quote: Nth East Community Grants available but want Parish to offer up to 50% grant from another company. Cllr Oldfield looking at Orsted
  - IV. Lights in Community Centre need renewing. Small grants are available (£5,000) from small contracting companies.
12. Financial matters:
- I. Roof repair grant application/quotes, one new quote.
  - II. Bank Reconciliation.  
**Resolved:** Proposed by Cllr Price, Cllr Hull Seconded, all in favour
  - III. Items for payment. Wages, Auditor.  
**Resolved:** To accept; proposer Cllr Lumsden, Cllr Robinson seconded, all in favour.
  - IV. Income and expenditure for June, all accepted.
  - V. Progress on Audit. Form to fill out and send off.
  - VI. Publication of Internal Audit documents and display of financial books. Available from July 1<sup>st</sup> to Aug 15<sup>th</sup>, Monday mornings at community centre or by appointment.
13. Community Centre
- I. Field Lease, seeking legal advice:  
**Resolved:** Seek advice from ERNLLCA first, need proof of fencing at start of lease, no date on lease at all. No rent identified. Is it legal? 28 year lease on a roll over. Cllr Robinson and Cllr J. Hesketh stated: field has been like it is for years, not fenced when we took it over. Cllr Lumsden queried renting field or space out? Cllr Wells believes paper work went in a skip, has anyone an old aerial photo? Document uses 1907 OS map.  
**Resolved:** Cllr Evans proposed ERNLLCA legal advice first, Cllr Lumsden seconded all in agreement.
  - II. Tree cutting: neighbourhood services to come out and check a dozen trees, Cllr Hesketh states those paths near Cow farm not able to pass by due to hedges, Cllr Wells stated we need pictures dated and time. Tree cutting near Carnabys also an issue, prompted to take a pic and send to Cllr Wells.
  - III. Dog Bins Top road; cost approx. £150. One on school road. One in park being used for Dog faeces. St. Denys: Ongo responsible. Propose to move one? Cllr Evans to phone through, Cllr Wells states Nth Lincs will move bin for nothing
  - IV. Fire Alarm, see above.
  - V. Wall: Cllr K. Hesketh waiting for quotes.  
**Resolved:** Proposed to limit this to £350 maximum by Cllr Evans, seconded by Cllr Robinson, all in agreement.
  - VI. CC Bins. We have had some bins donated, they need Screwing securely; to outside CC and bus stop Greengate. All agreed but need to ask Nth Lincs if they will empty the bins.
  - VII. Caretaker vacancy. Review volunteer capacity every meeting, Cllr Lumsden suggested CC needs gutting. Cllr Price and Cllr J. Hesketh believe they can support with cleaning. Cllr

Robinson suggested we have a caretaker. Cllr Price suggest a deep clean by industrial cleaners as a one off. Cllr Lumsden to get a price. Data sheets, chemicals, COSHH sheets. Do COSHH on line. Clerk and Cllr Lumsden to set up COSHH sheets. Cllr J. Hesketh proposed Cllr Hull seconded For: 6 Against 2

**Resolved:** A 6 month trial to review voluntary cleaning capacity each month.

14. Police matters Sheds been broken into Orchard Close. CPO will come and discuss issues with SKPC.

15. Parish matters.

I. Noise at no 7 Lancaster; now residents sleeping with a neighbour in the day to catch up on disturbed sleep. Karen Robinson from environmental was supposed to come back to them. Cllr Wells Ring again with log no. He suggested keep ringing every day.

**Resolved:** Cllr K. Hesketh will chase up again in the morning.

II. Cllr Evans will report passage light near Greengate leading to St. Denys.

16. Agenda items for the next meeting. Caretaker review

17. Date of next meeting; Aug 5th 2019 Apologies from Cllr Lumsden.

Meeting closed at 8.30