

Minutes of the Meeting of South Killingholme Parish Council held on Monday 5th February 2024, commencing at 6.30pm at the Community Centre, Moat Lane, Sth. Killingholme.

Present: Chair: Cllr Evans, Vice Chair Cllr Robinson, Cllr Hull, Cllr J. Hesketh, Cllr K. Hesketh, Cllr Oldfield, Cllr Robinson, Cllr Coxon, Cllr Price

Clerk: Hannah Hepworth

3 members of the public

1. Apologies

Apologies were accepted from Cllr White, Ward Cllr Peter Clark, Ward Cllr Richard Hannigan, Ward Cllr David Wells

2. Declaration of interest

Cllr Coxon Item 6 personal

3. Parish Council Standing Orders are suspended to allow members of the public and press to make comments and representations for a period of 15 minutes.

No comments

4. Adoption of the minutes from the previous meeting January 2024.

Proposed: Cllr Robinson, Seconded: Cllr Hull- unanimous

Resolved: the minutes were adopted

5. Matters arising from the minutes of January 2024.

None

6. Co-option

To consider any expressions of interest in the vacancies and vote on co-option of those interested

Three people had put themselves forward for this. Ben Hague, Pamela Crofts and Linda Coxon.

Resolved: Linda Coxon was co-opted with 5 out of a possible 8 votes

7. Ward Councillors update

No update

8. Planning:

To consider the following planning applications:

2024/13 Planning permission to convert existing outbuilding into an annexe

2024/17 Planning permission to install three switch room generators, a transformer, a motor control centre (MCC) kiosk and associated infrastructure

Proposed: Cllr Robinson, Seconded: Cllr Hull - unanimous

Resolved: No Comments to be put on the portal for both applications

9. Correspondence, circulated by e-mail.

Anthia Taylor had informed the Council that only one person could be elected and that a notice had to be displayed about the second vacancy.

Clerk to publish notice on 6th February 2024.

10. Financial matters:

- I. Bank Reconciliation
The bank statements were agreed and signed by the Chair
- II. Income and expenditure for Jan / Feb
Expenditure for April 2023 date was received by all cllrs with all transactions and payments received and paid out.
- III. Bar stock report - £676.70 of stock was reported
- IV. Appointment of auditor for 2023-24
Proposed: Cllr J Hesketh, Seconded: Cllr Hull. Unanimous.
Resolved: Andy Hopkins be appointed again for internal audit 2023-24 for consistency, transparency and continuity.

11. Community Centre

- I. Cleaner recruitment ratification
Proposed: Cllr Oldfield, Seconded Cllr Hull
Resolved: Debbie Massingham is the preferred candidate, subject to satisfactory references. Appointment to be contracted, on payroll and with 3 month probation with Clerk as Line Manager
- II. Bar Staff recruitment ratification Personnel Committee to conduct interviews.
- III. Community Payback update – going well. Chair to ask them to prioritise kitchen redecoration.
- IV. Clothes bank update - £18 and £30 received so far this calendar year.
- V. Deep Clean update – quotes are high. Cleaner will do 6/7 hours for first few weeks.
- VI. Kitchen Inspection update – kitchen has been deemed safe and appropriate for hiring out by North Lincs Council. However, water tank needs boxing in and the sloped ceiling needs cleaning and decorating. Cllr Evans to request that the Community Pay Back Scheme do this ASAP.

12. Parish matters.

- I. Maintenance in village. Footpaths, verges, roads potholes
Water leak on Greengates Lane has been reported and fixed.
Mayflower Close – pot holes have been reported.
Bus Stop – potholes are not deep enough to fill.
- II. Feedback from outside organisations: CAG, NATs, NLAG
Police report of an individual being threatened with a shotgun.
Antisocial behaviour with children incidents have been reported to police who have asked us to keep a log of incidents
- III. In Bloom / Sustainable Planting update – Thanks was expressed to Cllr Coxon for submitting this grant application.
- IV. Grass cutting in village and community centre – current contract has a year left.
- V. Flower box and seat outside the school – depending on the application for Sustainable Planting we may be able to purchase more rather than moving them.

13. Agenda items for the next meeting

Sam Matthew, Greystoke Land Presentation
Election / Co-option

14. Members of the public and press left for the Council Private session.

15. Items of a confidential nature

Personnel Committee / Clerk on employment issues have met with the previous cleaner and a report has been produced with recommendations.

To agree the Clerk's contract and sign
Clerk's contract was agreed and signed.